

Account Switching Form – Business

Old Bank Name	New Bank Name
Old Bank Address	New Bank Address
Contact name:	Contact name:
Contact Tel:	Contact Tel:
Name of Account Holder(s)	Address of Account Holder(s)

Date of Transfer: (i.e. date all transactions are to be switched)

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Old International Bank Account Number (IBAN)	New International Bank Account Number (IBAN)
Old Bank Identifier Code (BIC)	New Bank Identifier Code (BIC)
Old Sort Code	New Sort Code
Old Account Number/s	New Account Number/s

Option A - I/We would like my/our "Old" Account(s) to be closed  OR

Option B - I/We would like my/our "Old" Account(s) to remain open

To The Manager, "Old Bank"

- I/We hereby request and authorise you to prepare and supply to National Irish Bank, Retail Services, Account Switching Section, Killeaton House, 41, Mosside Road, Dunmurry, BELFAST BT17 9HH and to me/us a schedule of active Direct Debits (excluding SEPA Direct Debits domiciled outside ROI) and active Standing Order instruction details ("the Schedule") held by you in relation to each of my/our account(s) at your branch as detailed above ("the Account(s)").
- If I/We have indicated above by ticking the appropriate box that I/We would like my/our "Old" Account(s) to be closed, then:
  - I/We further request and authorise you to transfer the remaining credit balance of the Account(s) electronically to National Irish Bank, (and to the corresponding account(s) thereat), as listed above, as soon as all other normal procedures for account transfer are completed, upon or following which transfer you are authorised and instructed to close the Account(s).
  - Without any responsibility on your part, I/We understand that you will redirect any ATM/debit card transactions presented on my/our Account(s) after it has been closed, to my/our National Irish Bank Account(s).
  - I/We acknowledge that the cheques, direct debits and other items which are presented for payment on the "Old" Account(s) after the date of transfer will be returned unpaid.
  - I/We will return cards and cheque books on the "Old" Account(s) directly to the "Old" Bank and inform the "Old" Bank of any outstanding transactions.
- Please notify the originators that are located within the Republic of Ireland of direct debits on the Schedule of the details of the above transfer as soon as possible following receipt of this request. I/We understand that I/We must personally contact SEPA originator(s) outside the Republic of Ireland and arrange to transfer the SEPA direct debit(s) to my/our National Irish Bank Account(s).

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Date Signature(s) of Customer(s) in accordance with Old Bank Mandate Customer(s) Name (printed)

To The Manager, National Irish Bank

- On receipt of the Schedule described previously, I/We authorise you to pay Direct Debits and Standing Orders as so listed in the Schedule from my/our Account(s) with your branch (and in accordance with the bank mandate(s) applicable on the Account(s)). I/We will inform you in writing if I/We wish to amend or cancel any part of this instruction.
- If I/We have indicated that I/We wish my/our "Old" Account(s) to be closed, then I/We further request and authorise you to apply and pay any ATM/debit card transactions redirected to you from my/our "Old" bank, to my/our Account(s) with your branch, in accordance with the Terms and Conditions applying to my/our Account(s).
- I/We confirm that we have received the name, description, key features, interest rates and fees & charges associated with the new current account.

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Date Signature(s) of Customer(s) in accordance with Old Bank Mandate Customer(s) Name (printed)